



24 Waterway Avenue, Suite 225
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Return to Marissa Virgadamo at
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TENANT GRAPHICS / BUILDING DIRECTORY SIGNAGE FORM

Fax the form to the Management Office at 281.475.4638. Thank you.

Suite Signage: Please print or type the Company name(s) to be shown on the suite sign that will be installed on the wall outside the main entry door to your suite.

Company Name

Lobby Electronic Directory Signage: Please print or type the Company name(s) and suite number to be added to the lobby electronic directory. (Note: Building standards will apply in producing the directory information)

Company Name	Suite

Approval Signature _____

Date _____

For Use by Management Only

Approved By: _____ Date: _____

1. Signage Ordered: _____
2. Signage Installed: _____
3. Signage Invoiced: _____

1. Directory Strip Ordered: _____
2. Directory Strip Installed: _____
3. Directory Strip Invoiced: _____